ADDENDUM No. 01		BID DUE DATE AND TIME		
BOARD OF SUPERVISORS OF LOUISIANA STATE UNIVERSITY AND AGRICULTURAL & MECHANICAL COLLEGE	LSU	04/12/2006	11:00 AM	СТ
VENDOR # VENDOR NAME AND ADDRESS		RETURN ADDENDUM TO FAX# (225)578-2292 LSU LOUISIANA STATE UI PURCHASING OFFICE 213 THOMAS BOYD H Baton Rouge BUYER Mandy Nettles BUYER PHONE (225)578-2 ISSUE DATE 04/11/2006	IALL LA 70803 MM	
TITLE: STEELCASE BRAND NAME PRODUCT	S - TERM CONT	RACT		
Notice is given to all parties that this Solicitation is an official part of this Solicitation. Replace the specifications attached to the solicit.	·	-	-	
Replace the specifications attached to the solicitation with the new Steelcase Products Specifications. Note the changes in the Price Adjustments section - Also, extend bid due date and time to April 19, 2006 at 11:00AM.				
This Addendum is to be signed and returned with yo bid, and this Addendum creates a need to revise/clarium; To be considered, your addendum response.	ify your original re	sponse in any way, you are	required to submit such in	•
writing. To be considered, your addendum response the "Return Bid To" address stated above no later the solicitation number and the bid due date/time and ret received after bid opening cannot be considered, who	an the specified bid turned via fax, cour	I due date/time. Submittals ri rier service, hand delivery, o	nust be clearly marked wit r USPS mail. Bid revisions	h the
Bidder's Addendum Acknowledgement/Response:				
As an authorized agent/signatory of the bidder, I/wes submit no alterations/clarifications to our or submit superseding revisions/clarifications to	riginal bid.	_	d hereto.	
BIDDER (Name of Firm)	MAIL	ING ADDRESS		
AUTHORIZED SIGNATURE	CITY,	STATE ZIP		
PRINTED NAME	PHON	NE#		
TITLE	FAX #			
E-MAIL	FEDE	RAL TAX ID #	***	

New Steelcase Products Specifications

Louisiana State University is interested in establishing a Brand Name Contract for the Steelcase Product line for a period of twelve months beginning on the date of award and ending January 31, 2007. At the option of the University and acceptance of the contractor, this contract may be extended for two (2) additional twelve month periods, at the same price, terms, and conditions. Contract is not to exceed 36 months.

Orders will be placed on an as needed basis in order to enhance or add to existing Steelcase items. Individual installations should not exceed \$50,000.00. The University reserves the right to solicit bids for installations greater than \$50,000. No specific amounts or quantities are guaranteed.

All prices and discounts are to include delivery to job site at LSU.

Net expenditures were approximately \$143,181.19 for the period March 2005 through February 2006. It is to be understood that the University will not be held responsible for purchasing any specified amount.

Where Steelcase product lines exist on both University and State of Louisiana contracts, the University shall purchase from that contract affording the deepest discount.

Successful bidder must maintain a design office in the Baton Rouge area or have a design representative in the area on a weekly basis when necessary or as requested by the University.

METHOD OF AWARD: Award will be based on a list purchase price less the quoted standard lead time discount plus the design charge plus the installation charges, if any.

Vendor is responsible for removal of all debris from campus when furniture is installed.

PRICE ADJUSTMENTS:

The quoted prices of the balance of the line discounts and the catalog submitted shall remain fixed and firm throughout the term of the contract. During our renewal evaluation phase, a copy of the contractor's annual catalog must be submitted to LSU Purchasing for review and approval. The contractor's new catalog may be accepted, but pricing must continue to reflect the original discounts or better. Orders shall be invoiced at the contract prices in effect on the date of the purchase order.

The University reserves the right to rebid the contract or reject catalog updates that do not reflect competitive market pricing.

PRODUCT LINE CHANGES:

The University acknowledges that product line offerings from a manufacturer may be expanded, discontinued and/or replaced during the term of the contract or subsequent renewal periods. The University may desire to purchase such additional or replacement offerings within any given furniture series/lines awarded under this contract; however, these items would not appear in the originally quoted and accepted Price List(s) [Name, Number and Date]. Replacement products must meet or exceed quality of discontinued products.

Changes to product line offerings may be reflected in the supplemental price list or a new price list from a manufacturer. The Vendor must propose supplemental or new price lists to the Office of Purchasing for consideration and approval, and the quoted (or adjusted) contract discounts shall apply. If approved, the supplemental or new price list will be used for pricing only new or replacement product line offerings. The originally awarded price list will be used for pricing existing and continuing product line offerings.

DELIVERY AND INSTALLATION:

The contractor shall initiate shipment from the factory within four (4) to six (6) weeks for standard lead time purchases and two (2) weeks for Quick Ship purchases from the date of order placement. Installation will proceed in a timely fashion with a deadline and a schedule mutually agreed to in writing by the department and the vendor.